

ISCA BOARD MEETING
April 30, 2011
BUTLER UNIVERISTY

Executive Board Meeting:

Attendance— Cindy Kunda, Lin Metzger, Susie Matzat, Carrie Wachter-Morris

Cindy called the meeting to order at 9:15 am.

Discussion about the possibility of using DropBox began. This will be added to the Board meeting.

The BOSE contract will be reviewed at LDI.

Julie was asked to share some information. All the level VPs for ASCA are up because they are switching to three-year terms. She has been encouraged to run for the middle level VP; her school counselor job will now be 7-12 so she will be in a school counselor role that corresponds with this ASCA position. Julie also feels she has the knowledge and experience necessary to perform this and would like our state endorsement. Julie left the room while the board discussed the endorsement. The Executive Board elected to support Julie for this position.

The Executive Board assisted Cindy with the ISCA State Report due for ASCA Delegate Assembly.

ISCA Board Meeting:

Attendance— Julie Baumgart, Julie Breuninger, Bonnie Colon, Amanda Culhan, Melissa Flager, Mark Friedmeyer, Cindy Kunda, Susie Matzat, Lin Metzger, Jen Money-Brady, Carrie Wachter-Morris, Brandie Oliver, Hannah Sasser, Harold Spooner

Cindy called the meeting to order at 10:12 am.

Minutes from the February ISCA board meeting were reviewed and approved as written. Mark Friedmeyer moved to accept the minutes from the February meeting. Carrie Wachter-Morris seconded the motion. The motion passed unanimously.

The board meeting reports were moved for acceptance by Julie Baumgart and seconded by Mark Friedmeyer. The motion passed unanimously.

Cindy asked for input in regard to the governance policy meeting ground rules. Members shared which ones spoke most to them.

Lin Metzger presented the treasurer's report. She noted that the \$71,000 under expenses is money in CD's that was transferred. She asked for input regarding the treasurer's report. Carrie Wachter-Morris moved to accept the treasurer's report as presented. Jen Money-Brady seconded the motion. The motion passed unanimously.

Lin asked if she could invest \$25,000 in CDs. Mark Friedmeyer moved that we invest \$25,000 in a short-term CD and Brandie Oliver seconded. Questions were asked about the investment. Lin will work with the bank to invest in the best way possible for a short-term CD. The motion was amended to \$40,000 with approval. The motion was approved unanimously.

Cindy distributed Check Request Forms.

The Calendar dates were shared:

- June 9—Meeting with Dr. Bennett at the State House
- June 16 & 17, 2011 – ISCA LDI at Fatima Retreat Indianapolis
- June 23 & 24, 2011 – ASCA Delegate Assembly, Seattle, Washington
- June 25-28, 2011 – ASCA Conference, Seattle, Washington
- September 25-26, 2011—Elementary Retreat
- November 10 & 11, 2011 – ISCA 2011 Fall Conference at Marriott East Indianapolis

The ISCA Graduate Student Workshop was held on February 19, 2011. Fifty-five attended. It was well received. The board thanked Hannah and Harold for their work on this.

Samantha Lowe electronically submitted the membership report.

Susie Matzat reported about the Indiana Counseling Association workshop.

Julie Baumgart reported on the April 5 Legislative Day on the Hill. Seven legislators came for lunch. We talked about specific bills, job cuts, specific research information, and the effect of the school counselor on students. The legislators suggested that we give additional input on certain bills, including the addition of a study committee, which will include school counselors.

The School Counselor Job Description was reviewed again. Amanda asked for any other updates for this. None were given.

The promotional items for display at the ISCA Conference were discussed. Bonnie Colon asked what the board would like to distribute. She will investigate the ordering of additional magnets, business card holders, flash drives and other pertinent items. A decision will be made at LDI.

Shirts were also discussed. Bonnie Colon will investigate the possibility of working through Lands End.

Bonnie Colon also asked if other forms of communications were needed in addition to the Facebook, Twitter, and Learning Connection.

The planner is being developed. Vincennes has expressed an interest in continuing as a planner sponsor.

Julie Breuninger gave a report about our newsletter. ASCA sent out a survey about the newsletter. Some members have had issues opening or having the newsletters go to the junk mail folder. It was requested that the subject line of the newsletter email be changed to something that says "ISCA Newsletter". We also may need to send out a note on CounselorTalk noting that it is coming soon!

Melissa Flager is continuing to work on the Elementary Handbook.

Amanda Culhan is working on the High School Handbook with Kim Waugh and Shelly Woodward. The first phase will be an electronic document, hopefully sometime this summer. Julie Breuninger noted that she would like to model hers after the high school version. Melissa and Julie will also request must have documents.

The Post-Secondary Career workshop will be June 13-14, 2011. This is a result of the grant.

The counselor evaluation tool is still in the pilot stage and feedback is being received.

2011 Fall Conference update was given. The committee will meet after today's meeting. By June 1, a notice will be sent out to presenters.

END POLICIES:

The ISCA Travel Policy was revised to include information in regard to taking a bump while travelling on ISCA business. Julie Breuninger moved and Bonnie seconded the motion. It passed unanimously.

The new website update was given by Jen Money-Brady. She has reviewed several websites and recommends that we establish a contract with Wild Apricot and use the professional tier. Jen Money-Brady moved and Julie seconded this motion. Discussion took place. This seems to be very user-friendly. Jen will contact them this week and set up a conference call.

The 2010-2011 Strategic Plan was reviewed.

Carrie Wachter-Morris suggested that we try using Drop-Box for storage and sharing of ISCA documents. It is more secure, can be accessed in several ways, doesn't lose formatting, user-friendly, and many other positive comments. You can download but it is

not necessary. A decision was made to try this for LDI and 2011-2012 documents. Susie Matzat will also bring a few paper copies.

Other ideas for places for LDI were discussed. Fatima is a good deal financially, but the other places discussed would have better technology access.

The Executive Board has endorsed Julie Baumgart in her run for the ASCA middle level Vice President.

Julie Baumgart recommended that we had a scholarship for K-12 students. This was discussed. Julie will get other state's documents and a final decision will be made at LDI.

Amanda Culhan asked about a new sponsor for the Gold Star Awards after this year. It was suggested to add the ability to hang a small bar under the original plaque as school renew.

The board members were thanked for their service this year.

Board members were asked to express their desire to stop, stay, or start any items.

Julie Baumgart moved the meeting be adjourned. Julie Breuninger seconded. All approved.

Respectfully Submitted,
Susie Matzat, Acting Secretary