

**ISCA BOARD MEETING**  
**September 24, 2011**

ATTENDANCE: Lori Lund, Susie Matzat, Lin Metzger, Samantha Lowe, Cindy Kunda, Julie Breuninger

The executive board met at 9:35 am. Discussed changes in how the newsletter will be developed and sent out. Discussed partnering with College Success Coalition. Discussed the ICA meeting held last week where they want to reinstate the divisions. Discussed the recipient of the ISCA partnership award. Discussed the election of the new president elect elect, as we have two people running for this position this year. The executive board meeting concluded at 10:05 am.

ATTENDANCE: Lori Lund, Susie Matzat, Samantha Lowe, Julie Presley, Cindy Kunda, Julie Breuninger, Brandie Oliver, Kathy Renie, Amanda Culhan, Sarah Altman, Mark Friedmeyer, Julie Baumgart, Catherine Gray, Lin Metzger, Lisa Creek, Jim Nelson.

The ISCA board convened at 10:09 am. Susie called the meeting to order and began with introducing our guest, Jim Nelson, ICA president. We all introduced ourselves.

Susie Matzat, president asked for approval of the agenda with flexibility. Mark Friedmeyer moved to accept the agenda with flexibility, Catherine Gray seconded the motion. Motion passed 100%.

Catherine Gray began by asking for volunteers to assist during the conference. This year there will be 6 paid graduate students working the conference, such as introducing all speakers.

The minutes from the ISCA LDI board meeting in June were reviewed. Julie Baumgart moved to accept the minutes and Mark Friedmeyer seconded the motion. Motion passed 100%.

Susie addressed the topic of Governance Process. ASCA has moved from being more detailed oriented toward solution-focused approach. ASCA is keeping the meeting ground rules process and the signing of the board member code of ethics.

Lin presented the year-end treasurer's report. As of 6-1-11 we had a balance of \$34,795. Money has been invested in our savings and CDs. Julie Breuninger moved to accept the year-end treasurer report and Samantha Lowe seconded the motion. Motion passed 100%. Lin then reviewed our current budget. She reviewed our potential income and expenses. The 2011-2012 budget was corrected. Samantha Lowe moved to accept the current year budget and Mark Friedmeyer seconded that motion. Motion passed 100%. Lin reviewed the treasurer's report, Mark Friedmeyer moved to accept the treasurer's report and Samantha Lowe seconded the motion. Motion passed 100%.

The Membership report was given by Samantha Lowe. We currently have 513 active members. She feels our new software from Wild Apricot is doing a great job reminding members to renew, thus our members are renewing in a more timely manner.

We reviewed upcoming calendar dates.

We had a presentation from Charlene Alexander, School counselor educator from Ball State University. She wanted our input on what we thought of Ball State.

Sarah gave her elementary retreat report. The retreat is September 25 and 26, 2011. She shared one of the activities with us, the mad libs. A group congratulation clap was given her for her fantastic job at organizing the elementary retreat.

Cindy Kunda presented the only change in our bylaws (changing the word “retired” to “emeritus”) that needs to be voted on by membership at our membership meeting during our fall conference.

Jim Nelson presented updates from ICA. The ICA 2012 conference will be March 1 – 2, 2012 at Ball State. ICA will partner with ISCA this year in presenting our regional workshops. They want to plan three workshops in three different locations: northern, central, and southern. They are exploring different formats such as web based and in person. The next ICA board meeting will be January 21, 2012 at Indiana Wesleyan University.

We broke for lunch at 12:05 pm. We reconvened at 12:25 pm.

End Policies:

Review ISCA End Policies for the November, 2012 board meeting.

Cindy Kunda did a great job on this year’s planner.

Promotional item ideas were discussed. Items for Lands End need a high res logo which could cost up to \$100.00. Julie Presley moved to allow Bonnie Colon to spend up to \$100 to secure our logo on Lands End products. Cindy Kunda seconded the motion. Motion passed 100%. We gathered more suggestions of other items that we could use for give aways or sell. These suggestions will be passed along to Bonnie.

Julie Presley led the discussion about website updates. We will set up a new email address for ISCA contact purposes. Amanda Culhan shared the demise of the current DOE school counseling and guidance page as of October 19, 2011. Many of the sections of that web site will be transferred to the ISCA website.

Lisa Crick shared information about the ISCA Membership Grant. This year we will offer four grants up to \$250 each per school year.

ASCA has changed the way they are going to produce the ISCA newsletter. We will only get two pages in future issues, so we will start to write our articles in abstract format with links directing members to the rest of the article in the ISCA members only of our website.

Please review your job description and update it as necessary before each April board meeting. Continue to review our Evergreen statements.

We had a brief discussion about it we should be setting long term goals in conjunction with our one year strategic plan.

Julie Baumgart shared the possibility of having an ASCA representative make a presentation to our membership about how to participate in the legislative process.

Lisa Creek shared information about Learn 360. It involves one to two minute clips of topics of the character education nature. Board members have a login and password to explore their website.

Lin shared information about her meeting with four Israeli counselors who came over to visit the United States.

The Indiana Black Legislative Caucus invited Lin to speak with them about the high school graduation topics.

Susie gave an update of the ISCA Delegate Assembly Report. She is going to try to update the report at each board meeting so when next summer rolls around the report is completed.

Harrison College continues to be a great support for ISCA. They are interested in forming an advisory council that includes practicing school counselors. They want to get our input with regards to helping our students to be informed about what Harrison College can offer them.

Susie passed out mum plants to four board members who went over and above their duties for this board meeting: Julie Presley, Cindy Kunda, Lisa Creek, and Lin Metzger.

Mark Friedmeyer moved to adjourn and Samantha Lowe seconded the motion. Motion passed 100%

Meeting adjourned at 2:50 pm.

Written by: Lori Lund, Secretary